



LIFESTYLE INTERNATIONAL
CHRISTIAN UNIVERSITY

TRANSCRIPT REQUEST LETTER

To:

Dear Sir or Madam,

With this Letter I would like to request an Official Transcript of my previous studies at your Institution.

My Full Name: _____

Previous Name,
if applicable: _____

Birth date: _____

Years attended: _____

My address: _____

Please send this Transcript directly to the Office of ***LifeStyle International Christian University***.

Dr. Alan Pateman
P.O. Box 2
Figline Valdarno (FI), 50063
Italy

Please also find enclosed _____ to cover my transcript fee and any other administrative expenses.

Thank you!

Date

Student Signature

